

**Exeter Township Board of Supervisors
2305 State Route 92
Harding, PA 18643-9700**

**CITIZEN REQUEST FOR AMENDMENT
TO ZONING MAP**

Name of Applicant: _____ Phone: _____

Address: _____

Name of Landowner: _____

(If landowner is not applicant: authorization to act on landowner's behalf must be presented with the application).

Landowner's Signature: _____

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DESCRIPTION OF PROPERTY FOR WHICH APPLICATION IS FILED:

PIN No: _____ Present Zoning Classification: _____

Location: _____

Lot Size: _____ Present Use: _____

Existing Improvements on the Lot: _____

Has previous application been filed with the Board for this property? _____

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Board Action Requested:

Justification for Request: _____

APPLICANT SIGNATURE: _____ DATE _____

PRINT NAME: _____

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INSTRUCTIONS FOR REQUEST TO AMEND ZONING MAP

To make an Application for Amendment to the Zoning Ordinance Map, submit to the Township Zoning Office the following:

1. The completed application form containing all the basic information.
2. A site plan for the property to be affected by the requested change shall be submitted with the application. Such plan shall show the location of all buildings, open spaces, parking areas, adjacent roadways, and driveways.
3. A copy of the deed for the property.
4. A check payable to “Exeter Township” for the initial filing fee (\$125). Applicant is also responsible for a share of other expenses related to the hearing, such as advertising costs and cost of court stenographer.
5. Furnish a list of property owners **adjacent to or within 200 feet** of subject lot, including across streets, streams, etc. containing name, mailing addresses, telephone numbers, and **current zoning classifications**. These owners will be individually notified prior to hearings regarding the application.
6. The application must be signed by the owner or his duly authorized representative (i.e. power of attorney, company officer, etc.).
7. Submit the completed application to:

Exeter Township Board of Supervisors
Exeter Township Municipal Building
2305 State Route 92
Harding, PA 18643-9700